

Career Opportunity: Facilities Manager with Pyramid Hill Sculpture Park and Museum in Hamilton, OH

Do you have a passion for the arts and nature? Are you a hands-on facilities professional who enjoys problem-solving and takes pride in maintaining clean, welcoming, visitor-ready spaces while supporting events across a large, multi-site campus? If so, this is the opportunity for you!

Pyramid Hill Sculpture Park & Museum is seeking a **Facilities Manager** to oversee the daily operation, upkeep, and readiness of all park buildings and visitor-facing facilities. This role covers routine maintenance, small repairs, system monitoring, event setup, and support for seasonal installations such as Pyramid Hill Lights.

As the **Facilities Manager**, you will:

- Perform routine inspections, preventative maintenance, and minor repairs across campus buildings.
- Support HVAC, plumbing, electrical, water/septic, and security systems; maintain logs and documentation.
- Maintain museum-appropriate environmental conditions for exhibitions and collections.
- Complete light repairs including painting, drywall patching, minor carpentry, and finish work.
- Ensure facilities are clean, stocked, safe, and visitor-ready every day.
- Set up event spaces, handle basic AV needs, manage walk-throughs, and support smooth event operations.
- Assist with installation, troubleshooting, and takedown for Pyramid Hill Lights and other large events.
- Safely operate lifts, ladders, and tools for maintenance and event support.
- Support exterior upkeep around entrances, walkways, plazas, and seasonal needs (leaf/snow removal).
- Coordinate vendors and contractors for inspections and repairs.
- Follow safety procedures, support emergency response, and help maintain compliance with codes and accessibility standards.

Requirements:

- 2–3 years of experience in facilities, building operations, or maintenance
- High school diploma or equivalent; technical training preferred
- Ability to lift up to 50 lbs, climb ladders, and work at heights (up to ~70 feet)
- Ability to obtain and maintain lift certification (preferred if already certified)

- Strong organizational and communication skills
- Proficiency with Microsoft Office or Google Suite; comfortable using a smartphone
- Valid driver's license
- Ability to work occasional evenings and weekends
- Experience in parks, museums, event venues, or public facilities preferred
- Familiarity with basic AV/lighting equipment and supporting large events a plus
- Knowledge of preventative maintenance or work-order systems preferred

Pyramid Hill Sculpture Park & Museum is a 470-acre sculpture park and museum in Hamilton, Ohio, with a mission “to bring people to art in nature.” The Park features indoor and outdoor art collections, rolling hills, hiking trails, the iconic Pyramid House, and a full calendar of exhibitions and educational programming. The Park also stewards Fortified Hill, a 2,000-year-old Indigenous earthwork and ceremonial site.

Learn more:

<https://www.pyramidhill.org/>

<https://www.linkedin.com/company/pyramid-hill-sculpture-park-&-museum-park/>

We Offer:

- \$20/hour
- Health, dental, and vision insurance (70% employer-paid)
- Employer-matched retirement plan
- Employer-paid short-term disability insurance
- 15 vacation days, 5 sick days, 12 paid holidays, and pet-related leave
- NARM & ROAM reciprocal memberships
- Professional development opportunities
- Flexible scheduling and the chance to work in a beautiful natural setting

If you are ready for a new challenge, apply by visiting <https://grnh.se/cwxl1f893us> or send your compensation requirements and resume to job@strategichrinc.com.

Employer is EOE/AA/M/F/D/V.