



## **Pyramid Hill Sculpture Park & Museum (Park) Guest Experience Associate**

### ***About us:***

Pyramid Hill Sculpture Park & Museum is a breathtaking 300-acre sculpture park dedicated to connecting people with art in the tranquility of nature. Our park showcases an expansive collection of modern sculptures nestled into rolling hills and gardens, two on-site museums, and a collection of ancient artifacts.

### ***Why Join Our Team:***

As an employee of Pyramid Hill Sculpture Park & Museum, you will play a vital role in creating an unforgettable experience for park visitors. The park attracts local, regional, and international visitors, all of which are curious to know more about the art, nature, and history of Pyramid Hill. As a member of our Guest Experience team, you will be the first stop for visitors interested in exploring Pyramid Hill.

### ***Position Summary***

Guest Experience Associate reports Guest Experience Lead and to the Assistant Director of Guest Experience. All Associates will be trained to work at the Visitor Center, Gatehouse, Pyramid House, and the Museum.

### ***Primary Responsibilities***

Includes but is not limited to:

- Being informed about park history, ancient sculptures, modern sculptures and exhibitions, and park programming
- Greeting guests upon arrival
- Tracking guest information
- Facilitating Visitors Center rentals – Art Carts
- Gift Shop inventory
- Ensuring our guests have the best visitor experience possible
- Answering the park phone
- Facilitating event ticket and gift shop purchases
- Overseeing artifacts in the Museum
- Making memories for guests
- Keeping all Guest Experience locations clean and ready for guests
- Ensuring all other Guest Experience Associates are informed about upcoming park programming and events
- Ensuring all other Guest Experience Associates are upholding their responsibilities

**Secondary Responsibilities**

- Completing miscellaneous tasks as assigned by the Assistant Director of Guest Experience

**Minimum skills and qualifications**

The qualified candidate for this position will have:

- Prior customer service experience
- The ability to lift up to 30 pounds and is comfortable working partially outdoors
- Comfortably interacting with guests
- Ability to responsibly handle cash transactions
- Ability to track guest, donor, membership, and inventory data
- Working knowledge of Microsoft Office Suite
- Weekend, holiday, and evening availability

**Status:** Part-time

**Pay:** \$14 Hourly

**EEO Statement**

Pyramid Hill Sculpture Park & Museum is an equal-opportunity employer and is dedicated to embracing diversity. Applicants are encouraged to apply and will be considered without attention to race, religion, gender identity, or disability status. The more inclusive we are, the better our work will be.

**How to apply:**

To apply for this opportunity, please send an email outlining your skills and why you would like to work at Pyramid Hill, a detailed résumé, and two professional references (will not be contacted without advance permission). The deadline to apply is 04/20/2024. Only complete applications will be reviewed. Send full applications to [pyramid@pyramidhill.org](mailto:pyramid@pyramidhill.org) or mail a hard copy to:

Pyramid Hill Sculpture Park & Museum

ATTN: Assistant Director of Guest Experience

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