



Pyramid Hill Sculpture Park & Museum (Park) Events and Facility Attendant

About us:

Pyramid Hill Sculpture Park & Museum is a breathtaking 300-acre sculpture park dedicated to connecting people with art in the tranquility of nature. Our park showcases an expansive collection of modern sculptures nestled into rolling hills and gardens, as well as two on-site museums, and a collection of ancient artifacts.

Why Join Our Team:

As an employee of Pyramid Hill Sculpture Park & Museum, you will play a vital role in creating an unforgettable experience for park visitors. The park attracts local, regional, and international visitors, all of which are curious to know more about the art, nature, and history of Pyramid Hill.

Position summary

Events and Facility Attendant reports dually to the Events and Rentals Manager and the Associate Director of Operations. The qualified candidate for this position will have prior experience with coordinating rentals and special events. Great customer service skills and the ability to work nights and weekends.

Primary responsibilities

Includes but is not limited to:

- Complete Event set up and tear downs in coordination with the Events and Rentals Manager
- Perform janitorial duties: cleaning facilities, restrooms, windows, empty trash and recycling bins and stock sanitary supplies.
- Performs standard operating procedures in day to day park activities, maintenance, special events and programs.
- Operates equipment safely and reports any unsafe work condition or practice to supervisor.
- Contribute to the operation of maintenance of park, lawns, and grounds including manual labor, operation of motorized equipment, equipment maintenance, building and grounds maintenance and construction.
- Provides excellent customer service to the public (i.e.: patrons, vendors) and Co-workers including responding to inquiries and requests, as well as, resolving customer complaints as necessary in a prompt, effective and courteous manner.
- Attends in-service training and additional staff training as necessary.
- Enforces facility policies, rules and regulations as necessary.
- Assists in emergency protocol as required in training.
- Available to work nights, weekends and holidays if necessary.
- Performs other duties as assigned.

Secondary responsibilities

- Completing miscellaneous tasks as assigned by Assistant Director of Operations.

Status: Full Time

Pay: \$14 - \$16 Hourly (Based on Experience)

Minimum skills and qualifications

The qualified candidate for this position will have:

- Prior customer service experience
- The ability to lift up to 30 pounds and is comfortable working partially outdoors
- Comfortably interacting with guests
- Weekend, holiday, and evening availability

EEO Statement

Pyramid Hill Sculpture Park & Museum is an equal opportunity employer and is dedicated to embracing diversity. Applicants are encouraged to apply and will be considered without attention to race, religion, gender identity, or disability status. The more inclusive we are, the better our work will be.

How to apply:

To apply for this opportunity, please send an email outlining your skills and why you would like to work at Pyramid Hill, a detailed résumé, and two professional references (will not be contacted without advance permission). The deadline to apply is 02/14/2024. Only complete applications will be reviewed. Send full applications to pyramid@pyramidhill.org or mail hard copy to:

Pyramid Hill Sculpture Park & Museum

ATTN: Assistant Director of Operations

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